

Poona Cottage



Poona Cottage Booking Form

Please print off and complete the booking form and send with your deposit to the address at the bottom of the page.

Name			
Address			
Post Code			
Telephone No			
Mobile No.			
E Mail address			
Arrival Date/Time			From 3pm
Departure Date/Time			Before 10am
Number of nights			
Tariff	£	Due 8 weeks prior to holiday commencing	
Deposit	£150	Refunded after holiday has ended	
Names of the people in the party		Age	

Purpose of visit?	
How did you hear about us?	

I have read and agree the terms and conditions overleaf () please tick

Signature:		Date:	
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Poona Cottage



Terms & Conditions

- **RESERVATIONS** – To secure your booking a deposit of £150 is required. This will be refunded after your stay providing the accommodation is left as it was found.
Bookings will be reserved provided a completed booking form and deposit is received within 5 working days. The booking form and deposit must be mailed first class post or emailed with BACS payment or cheque.
- **PAYMENT** – Payment for your holiday is due 8 weeks before the holiday start date. If the reservation is booked less than eight weeks before the start date, the full amount is due immediately. Once payment has been received, we will confirm and advise you of access details to Poona Cottage.
If payment is not received by the balance due date the Owners reserve the right to re-let the accommodation. Non-payment is treated as cancellation, please see details below.
- **ARRIVAL & DEPARTURE** – Unless otherwise agreed arrival is from 3.00pm onwards and the property must be vacated by 10.00am on the day of departure.
- **CANCELLATION** – If you have to cancel your booking for whatever reason, please notify the Owners in writing or by email. If the accommodation is re-let all monies paid will be refunded to you, less any expenses involved in re-letting.
- **BED LINEN & TOWELS** – are provided for your use.
- **SMOKING POLICY** – No smoking is allowed in Poona Cottage.
- **PETS** – No pets are allowed in Poona Cottage.
- **NATURE OF LETTING** – Our accommodation is made available for short-term holiday letting or temporary stay and does not provide permanent living accommodation. The Owners of Poona Cottage retain at all times the right to terminate a letting without notice.
Poona Cottage sleeps 6 people. Anyone exceeding this number without prior arrangement will be asked to vacate the premises with immediate effect.
When exiting Poona Cottage please make sure all windows and doors are securely locked, lights and taps are off. Please make sure if you open windows they are firmly secured on the latch.
We ask you to be environmentally aware during your stay, and conserve energy where possible.

When you sign the Booking Form, you are entering a legally binding contract. If you cancel your holiday, you will automatically lose your deposit. We strongly recommend you take out insurance.

Please make cheques payable to A & D Battrick t/a Poona Cottage
Bank details – Account No. 53600177. Sort Code – 53 50 36.
IBAN – GB05NWBK53503653600177. IBAN BIC – NWBKGB2L